

APPENDIX B:

EXCLUSIVE & OFFICIAL PARTNER SERVICES



RIGGING SERVICES: PROVIDED BY EXCLUSIVE PARTNER ENCORE

The Halifax Convention Centre has designated its official audiovisual partner, Encore, as its exclusive rigging provider. Any client or supplier who requires the use of rigging points or ground supported production equipment services must engage with the official audiovisual partner directly.

Encore will provide skilled and qualified technicians and riggers to support the installation and removal of overhead rigging equipment for specialty lighting, theatrical elements and other show components.

*For more information, contact **Kirk Beazley** at **902-233-5316** or email Kirk.Beazley@encoreglobal.com.*



AUDIOVISUAL, PRESENTATION STAGING, AND LIGHTING SERVICES: PROVIDED BY OFFICIAL PARTNER ENCORE

It is recommended that all presentation technology requirements be arranged through Encore, our official audiovisual partner. Encore is the audiovisual and event technology company for people who plan meetings and live events.

Full-service. One-stop shop. End-to-end solutions provider. Simply put, Encore can do it all. A full range of presentation technology services including:

- Audiovisual
- Lighting
- Simultaneous Interpretation
- Presentation Staging
- Scenery and Custom Room Events
- Digital Services: Computers, Webcasting, Encoding, Interactive Voting Systems, Presentation Management

The Encore team will be happy to work with you to customize a solution that addresses your specific meeting needs.

*For more information, contact **David Smith** at **902-210-5710** or email David.Smith3@encoreglobal.com.*

APPENDIX B CONT.: EXCLUSIVE & OFFICIAL PARTNER SERVICES

HALIFAX CONVENTION CENTRE



INFORMATION TECHNOLOGY AND COMMUNICATION SERVICES: PROVIDED EXCLUSIVELY BY THE HALIFAX CONVENTION CENTRE

A state-of-the-art data and voice network allows for shared and dedicated bandwidth connections, robust WiFi access, and custom networking solutions.

As the exclusive provider of all Technical services, the following requirements must be arranged through the Halifax Convention Centre:

- Internet access (wired and WiFi)
- Telecommunications (telephone and data)
- Local area networking and equipment within the building

*For more information, speak with your **Event Manager**.*



ELECTRICAL SERVICES: PROVIDED EXCLUSIVELY BY THE HALIFAX CONVENTION CENTRE

The Halifax Convention Centre is the exclusive provider of all temporary electrical distribution and related equipment required for events, shows, and for all guest service providers throughout the facility.

Individual exhibitor electrical requirements must be coordinated through Global Convention Services Ltd. who will work with Halifax Convention Centre staff to coordinate safe and effective electrical services for individual exhibitor electrical orders.

*For more information, speak with your **Event Manager**.*

APPENDIX B CONT.:

EXCLUSIVE & OFFICIAL PARTNER SERVICES



FACILITY MATERIALS HANDLING AND VEHICLE MARSHALLING SERVICES: PROVIDED BY EXCLUSIVE PARTNER GLOBAL CONVENTION SERVICES LTD.

Materials handling and vehicle staging/marshalling requirements must be arranged through our exclusive partner, Global Convention Services. Global is responsible for planning, directing, and coordinating the following services in a safe and efficient manner:

- Any material movement within the facility that requires material handling equipment
- Electric or manual pallet jacks and pallet jack operation
- Traffic control and vehicle marshalling
- Loading dock and freight elevator supervision
- 3rd party supplier freight movement
- Receive and off-load exhibitor and show management materials on site at the designated move in times
- Delivery within the Halifax Convention Centre to the allocated booth and or location
- Storage of empty crates and packing materials during events
- Return materials to the docks at designated move out times
- Reload materials on outbound carriers

For more information, contact **Mike Klemm** at **902-717-0814** or email mklemm@globalconvention.ca



TRADE SHOW AND EXHIBIT SERVICES: PROVIDED BY OFFICIAL PARTNER GLOBAL CONVENTION SERVICES LTD.

It is recommended that all trade show services requirements be arranged through our official partner, Global Convention Services Ltd. Services include the rental, installation and dismantling of booth and special event furnishings, including hard wall panels, pipe and drape, furniture, carpet and accessories. Global also offers custom booth, graphic and banner fabrication, installation and dismantling services, exhibit transportation and customs clearance, advanced storage, and many other client driven requirements.

For more information, contact **Mike Klemm** at **902-717-0814** or email mklemm@globalconvention.ca